

## HELPFUL CONTACT INFORMATION

### Windows or Outlook Passwords – Instructional Technology Facilitator

If you have trouble logging into your computer or email, contact your campus **Instructional Technology Facilitator**.

### Telephone, Voice Mail, Printer Issues, and other computer-related issues

Enter a work order in Eduphoria HelpDesk.

### Eduphoria PDAS

If you do not have access to PDAS, contact your campus **Instructional Technology Facilitator**.

### Eduphoria WorkShop – Debbie Johnson, ext. 5315

If you have a question related to courses offered in the WorkShop staff development registration system, transcripts, or other staff development concerns, please contact **Debbie** at the above extension or [debbie.johnson@gpisd.org](mailto:debbie.johnson@gpisd.org)

### CScope

#### Curriculum – Curriculum Facilitator

If you have a question that relates to content in CScope's online curriculum, please contact your **Curriculum and Instruction Facilitator** for the subject area in question.

#### Login

If you have trouble logging into CScope, please enter a work order in Eduphoria HelpDesk.

#### Other – CScope Tech Support

All other CScope issues should be entered as a Tech Support inquiry within the CScope system. Simply click on **Tech Support** (icon is at the top of the CScope Homepage.)

### 4GL – Special Ed Department

Special Ed. has a technical support number for you to contact when you have technical issues with 4GL.

### Skyward Student (Attendance & Grade Book)

- **Skyward login or Attendance Issues** – Contact the **PEIMS person** at your campus and she will in turn contact Christina Morales.
- **Students Missing from Class List**  
Elementary and middle school teachers only, contact the **PEIMS person** at your campus. High school teachers, please contact **the student's counselor**.

### Earobics

Contact your campus **Literacy Strategist**.

### AESOP

If you have trouble logging into the sub system, please contact either **Doris Toone** at [doris.toone@gpisd.org](mailto:doris.toone@gpisd.org) or **Teree Berry** at [teree.berry@gpisd.org](mailto:teree.berry@gpisd.org)

### Skyward Employee Access – Connie Baca

If you have trouble logging into Skyward finance, please email **Connie** at [connie.baca@gpisd.org](mailto:connie.baca@gpisd.org)